

Our ref.: 5118-13/IPCC/AR5

To the Executive Heads of
International and other Organizations

Geneva, 21 February 2013

Sir/Madam,

I have the honour of addressing you on the matter of the Government and Expert Review of the Working Group III (WGIII) Contribution to the IPCC Fifth Assessment Report, *Climate Change 2014: Mitigation of Climate Change*.

The IPCC decided at its 28th Session in Budapest, Hungary, in April 2008 to prepare a Fifth Assessment Report (AR5) according to IPCC Principles and Procedures. Following a Scoping Meeting in Venice, Italy, in July 2009, the outline of the WGIII contribution to AR5 was approved at the 10th Session of Working Group III and accepted by the 31st Session of the IPCC, both meetings in Bali, Indonesia, in October 2009. The Panel also decided that the WGIII contribution would be completed in April 2014. The WGI and WGII contributions to AR5 and the Synthesis Report will be completed between September 2013 and October 2014.

Following an IPCC call for nominations on 15 January 2010 to member governments and observer organizations for experts to participate in the WGIII AR5, Coordinating Lead Authors, Lead Authors and Review Editors were selected from the large number of nominations received by the WGIII Bureau and approved at the 41st Session of the IPCC Bureau in May 2010. The First Order Draft (FOD) of the WGIII contribution to AR5 was available for expert review from 20 July 2012 to 14 September 2012. The report has now been revised by the authors in response to comments received and the Second Order Draft (SOD) will undergo simultaneous review by governments and experts from **25 February to 22 April 2013**.

The multi-stage review of draft reports is a key element of the IPCC assessment process. The purpose of the review is to help ensure that the report represents the latest scientific and technical findings and that it provides a balanced and comprehensive assessment of the current information. The IPCC Procedures state that the expert review process shall be objective, open and transparent, with a wide circulation that aims to involve as many independent experts as possible in the IPCC process, seeking a range of views, expertise, and geographical representation. In addition, the review shall be undertaken by experts nominated by governments and observer organizations.

Governments and observer organizations were contacted in September 2011 and asked to encourage additional experts to participate in the review. All those experts who provided a review of the FOD have been notified separately about the WGIII AR5 Government and Expert Review of the SOD. In accordance with the decision by the Panel at its 35th Session in June 2012, IPCC observer organizations are now invited to encourage additional experts to participate as Expert Reviewers in the WGIII AR5 Government and Expert Review of the SOD. Please note that such experts provide reviews under their own name; they do not represent the observer organization.

A secure online registration process has been developed and can be accessed directly by prospective experts via the WGIII website:

<http://www.ipcc-wg3.de/ar5review/>

Please note that observer organizations do not need to send any information to the Working Group III Technical Support Unit or to the IPCC Secretariat in response to this call. Additional information on the role of Expert Reviewer is available in Annex 1 of Appendix A to the Principles Governing IPCC Work.

If you have any questions about the process, please contact the IPCC Working Group III Technical Support Unit at <contact@ipcc-wg3.de>.

As a reminder, the Government and Expert Review of the WGIII AR5 SOD ends and the Review site closes for input on **22 April 2013**. Please be advised that late comments cannot be accepted.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'R. Christ', is positioned above the typed name.

(Renate Christ)
Secretary of the IPCC